



Due to the most recent Executive Order given by Governor Andrew Cuomo ordering all non-essential businesses to keep workers at home, banning social gatherings of any size and implementing drastic restrictions for vulnerable populations, the Town of Brookhaven's [Building Division](#) and [Planning Department](#) will **no longer be accepting paper applications and/or plans** in person at Town Hall.

**Building Division New Applications:** Please note that all Building Division applications, plans, supporting documents for Residential and Commercial Building Permits, Rental Registrations, Accessory Apartments and Renewals of same are available to be submitted online via the [Citizen Portal](#).

To use ALL the services we provide, you must register and create a user account. The following links are instructions for each type of application to be submitted electronically:

- [House Rental Registration License](#)
- [Residential Permit](#)
- [Accessory Apartment License](#)
- [Commercial Building Permit Application](#)
- [Commercial Sign Permit Application](#)

**Building Division Renewals:** You may also [renew residential Building Permits](#) and [renew House Rental licenses](#) online.

**Planning Department:** Submission of electronic files to the Planning Department can be sent to [PlanningStaff@BrookhavenNY.gov](mailto:PlanningStaff@BrookhavenNY.gov). Visit the [Planning Department Web page](#) to view all application documents.

Thank you for your cooperation and continued patience.